St Paul’s Church

**COVID-19 Risk Assessment Template**

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| **Group:** All children and youth groups at 10:45am Sunday family services: Sparklers (3-7 years old), Shine (8-10) and Infinity (11 plus). **Outdoor group activities.** | **Site: St Paul’s Church, Boundary Road, West Bridgford** | |
| **People at Risk:** Members of congregation and wider community if infection takes place during the service. | **Additional Information:** Penny Carrier (Children, Families and Youth Ministry Worker) is primarily responsible for the operation of this Risk Assessment. | |
| **Contact Person:**  Charles George  **Job Title:** Church Warden | | **Review Date: 10 May 2021** |

**Risk Evaluation**

| **Hazard** | **Risk** | **Initial Rating**  **(L/M/H)** | **Control Measures** | **Final Rating**  **(L/M/H)** | **Additional Action Required (action by whom and completion date)** |
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| **What’s the hazard?** | **What is the risk of harm?** | **Is this risk Low, Medium or High?** | **What measures will you put in place to reduce the risk identified?** | **How has the rating changed as a result?** | **What else can you do to minimise risk?** |
| Social Distancing and touching common surfaces | Infection from COVID-19 | M | Sanitiser provided for all worshippers. The C&YP will also apply sanitisers when settling in their groups outside and when returning to the church for the sharing and collective blessing at the end of the service. See main RA but those aged over 11 to wear face coverings at all times in church. | L | Leaders to actively encourage hand washing and sanitising. |
|  |  | M | The family groups will sit on their own rows to ensure separation from the rest of the congregation. They will remain there as part of the welcome. No more than 10 minutes. Being in church is what the C&YP remember and expect. This will help them to feel comfortable and feel welcome. | L | This helps those families with young children who will have some room within the spaced rows to move about within the household. Families can bring own toys. |
|  |  | L | The C&YP will leave through the side door for outdoor activities (see below). This set route will be used for the return to join the service referred to above. | L | This will be done in an orderly fashion to avoid a pinch point by the door. |
|  |  | L | Outdoor activities (as detailed) in themselves minimise the risk of infection and will take place under 2 Coleman shelters and using ground sheets. | L | Set up will commence by a designated team from about 9:15 am. |
|  |  | M | C&YP – Sparklers will remain as one bubble for the activity itself, however pre-schoolers with parents/carers are able to join them. Infinity/Shine will become one bubble.  All young people will come together for welcome, talk and prayer. Socially distanced  The sessions will last no more than 30-40 minutes with the same theme across all groups. | L | There is no longer regulation on bubble sizes for young people under 18. |
|  |  | M | In line with guidance, the 3 age group bubbles will be limited to a maximum 15 each. We believe the likely numbers will be at a safe level for the leaders to cope with. | L | In practice, but subject to monitoring by Penny Carrier, we anticipate significantly less than that. Maximum numbers at present (assuming all attend which is unlikely) is 9 for Sparklers, 6 for Shine and 9 for Infinity. Should numbers prove to be higher than anticipated consideration to be given to booking on-line, |
|  |  | M | Leaders to socially distance wherever possible. In any event the risk of infection is significantly mitigated by being outside. | L | As leaders are in effect leading a service, they do not need to wear a face covering unless they choose to do so. Plainly leaders will have face coverings with them, and they will be worn when in church. |
|  |  | M | Young people will have their own resources to avoid any sharing/handling of materials or equipment. They will have their own named pencil case and wallet with contents. | L | To mitigate further, Penny Carrier will ensure the personal wallets etc will be kept at church. Any additional resources for a Sunday will be safely placed in the young person’s pack prior to the Sunday. |
|  |  |  | The C&YP will remain in their group while away from the main service. However, to access the toilets and avoid going into the church they will go into hall 2 from where, as supervised, they can either use the toilets off hall 1 or the disabled toilet in the foyer. |  |  |
| Being outdoors in cold or damp conditions | Catching a chill or cold | M | All C&YP to wear appropriate clothing for being outside, subject to the conditions. | L | A mailer will remind families to dress accordingly. |
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